August 2, 2019

Meeting called 2:12pm

**DRAFT**

Present: Deb Smith, Susan Kim, Eileen O’hara, Jim Lehner, Jan Marshall, Beau, Eric Cockcroft, Hart & Marlene Phillips, Sheri Lehner, Janus Moody, Stan

May Board Meeting minutes approved

1. Committee Reports
   1. Finance
      1. Current balance review (Jun 30, 2019)
         1. Farm Lots: $7,660.20
         2. House Lots: -$6,860.61
         3. Waterfront donations: $68,115.57
         4. Mailbox: $8,610.31
         5. There is a Neighborhood Watch fund: a little over $1000 by Betty Oberman
      2. SBA Loan status: need security on assessments that will be acceptable by SBA
         1. Jan made a motion to budget $4,000 of waterfront donations to cover legal & accounting fees. **Jan to pursue attorney.**
            1. This will serve two purposes: fund attorney fees to allow SBA loan application to move forward; establish waterfront donations can be used for recovery
         2. Suggestion to discuss combine Waterfront, Farm, House Lots monies (on paper)
         3. Motion to pursue and hire an attorney passed unanimously. Source of funds to be discussed at next meeting (e.g. houselots, donations, etc.)
      3. Past due assessments: $2000-$3000 a lot to foreclose on delinquent lots.
      4. FEMA application denied for KKWA; Jan will pursue to appeal
      5. Bill 12 grant application – portion of Lighthouse Road that is lava-inundated is State of Hawaii land??. **Jan will follow up with Tom Travis, patch Eileen in to request review of County application with specific regards to Lighthouse Road.**
   2. Roads & Common Areas
      1. Lighthouse Road – letter from HOA’s supporting recovery of 700’. Leilani, Mainstreet, Malama O Puna, Kapoho Beach Lots, Ashley K, Diane L, State Rep, State Senator, Congressional Delegation. **Eileen to draft a letter to address recovery progress.**
      2. Kapoho Water restoration – Ag, Water & Energy Comm 391 asking for Tuesday @ 1pm. Request Bill & Tiffany to attend. Jan to work with Eileen write a letter to BWS.
   3. Legal – n/a
   4. Political outreach
      1. County Finance meeting Hilo @ 2pm on Tuesday
   5. Audit – Betty Oberman, Sheri Lehner, TBD, perhaps Debbie Segetic
   6. Mailbox – N/A
2. Director's Insurance
   1. Pay director’s insurance by end of the month. **Jim will pay Director’s insurance.**
3. County: CDBG funds & Risk Assessment – promised in February, ask media to request County Risk Assessment.
4. Postcard mailing for addresses – Eileen can apply discount at Office Max and print labels. Susan to pull out list. **Susan & Deb to work on short paragraph updating members & pointing them to website.**
5. Website & newsletter suggestions – **Susan to work on transitioning to new website**
6. Leilani meeting agenda on August 4 @ 3pm HST, Leilani Community Association Center
   1. Deb will provide VHCA update, Jan to provide funding update
7. Puna CDP Action Committee Plan, Pahoa @ 5pm, consultants will likely attend
8. VHCA Vision statement - TBD
9. Delinquent lots – **Eric & Hart to develop an action plan.**
10. Meeting with the consultants – posted consultant emails on slack.
11. Suggestion to fundraise by putting on music fundraiser: venues. Autparts, party/concert coincide with opening of highway, Stables, HAAS?, **Eric to check HAAS, Puna Gallery (Amadeo Markoff as venue, 2nd week of October**, each food or vendor booth to donate to recovery efforts, Malama O Puna 501c3, Malama Hawaii Civic 501c3, Big Island Tents

* Quarterly: Friday, November 8th, 2019 @ 3pm HST, Location TBD – Eric to confirm HAAS
* Quarterly: Friday, February 7th, 2019 @ 3pm HST, Location TBD
* Annual Meeting: April 25th, 2020

Adjourn: 4:23pm